



EXECUTIVE DIRECTOR

The First Nations' Emergency Services Society of British Columbia (FNESS), under the governance of a First Nations' Board of Directors, assists First Nations' to develop safe and healthy communities. Our programs and services include assisting First Nations in B.C. with the development of Fire Prevention and Education programs. We encourage all applicants to apply for the following position, please note that FNESS is a not for profit organization.

FNESS is currently inviting applications for the following position;
Executive Director – Competition# 2011-01

The Executive Director is expected to support the strategic goals of the society developed by the Board of Directors in the delivery of programs to BC First Nations communities on reserve through the four operational departments (Fire Services, Environmental Services, Emergency Preparedness & Response and Forest Fuel Management).

Duties and responsibilities of the position include but are not limited to:

- Working directly with the Board of Directors to support the strategic vision and goals of the organization.
- Consulting with First Nations leadership organizations and First Nations communities to identify relevant public safety programs and services.
- Maintaining effective relationships with funding organizations including Indian and Northern Affairs Canada.
- Work with external partner agencies, government and non-government organizations.
- Perform executive roles and provide leadership to the FNESS management team.

- Ability to acquire or develop funding opportunities consistent with the organization strategic goals.

Applications for this position must have the following

- 5-10 years experience as a Senior Manager or have held an Executive position.
- Extensive experience working within federally funded organizations.
- Experience working with or reporting to a Board of Directors
- Ability to develop and oversee performance management environments.
- Exceptional time management and organizational skills.
- First Nation's heritage or have worked with First Nations and understand First Nations' culture and customs.
- Experience working for a Society / Non-profit organization.

Applicants should possess a Business Administration, Public Administration or relevant undergraduate or graduate degree.

Demonstrated experience understanding and utilizing financial statements for a non-profit organization.

Experience working in emergency services environments considered an asset.

All FNESS employees are subject to a criminal record check in addition the Executive Director will include reference checks and other inquiries, as the Employer considers appropriate to verify experience or qualifications. FNESS offers a comprehensive remuneration package along with the opportunity to work with a highly motivated team, doing work that really makes a difference in First Nations communities.

Closing Date: 4:00 pm, Friday, February 4th, 2011

Please forward a complete package that includes; cover letter, resume, expected salary, references and approval to check references by email to cwong@fness.bc.ca

Attention Chris Wong
Chief Financial / Administrative Officer
First Nations' Emergency Services
102 – 70 Orwell Street, North Vancouver, BC V7J 3R5