

**CANADIAN ASSOCIATION OF
FIRE CHIEFS**



2008 – 2009

RESOLUTIONS

BY-LAW PROVISIONS PERTINENT TO RESOLUTIONS

Rule 1.5

Resolutions Committee

1.5.1

The Resolutions Committee shall:

- a. consider and study all the resolutions submitted by the members of the Association;
- b. be empowered to draft composite resolutions where more than one (1) resolution deals with the same subject;
- c. be empowered to amend any resolution so to make same more presentable, without changing its intent;
- d. hear any representation from delegates who may wish to discuss a resolution;
- e. make all resolutions available to the delegates on the day preceding the day on which they are presented to the delegates for decision;
- f. present and submit, with their recommendations, all resolutions to the Annual Meeting during the third business day after the opening of the Annual Meeting; and
- g. notwithstanding their recommendation, all resolutions will be presented to the Annual Meeting in the affirmative.

Rule 1.8

Rules of Order - Meetings

1.8.1

The Presiding Officer shall preserve and conduct impartially the business in Annual Meetings, taking no part in debates while presiding, and shall decide all points of order and procedure. subject to an appeal to the Annual Meeting assembled by any Active Member of the Association eligible to vote.

1.8.2

A two-thirds (2/3) vote of Active Members present, eligible to vote and voting shall be necessary to reverse a decision of the Presiding Officer.

1.8.3

Every member when they speak or offer a motion, shall rise in their place, respectfully address the Presiding Officer and give their name and department or organization they represent; and when finished they shall take their seat. No member shall speak twice on any question, except to answer a question asked of them, or until every other member has had an opportunity to speak to the question under discussion.

1.8.4

When speaking, members shall confine themselves to the question under discussion and shall avoid all personalities or undignified language; and all motions shall be placed in writing if so requested.

1.8.5

When two (2) or more members rise to speak, the Presiding Officer shall decide which one of them is entitled to the privilege of the floor.

1.8.6

A member called to order shall at once take their seat until the point of order in question has been decided, following which decision they shall again be entitled to the floor.

1.8.7

An amendment to an amendment shall be in order but further amendments shall not be entertained until the amendment to the amendment is decided.

- 1.8.8 A motion to conclude debate shall always be in order, except when a member is in possession of the floor, and must be put without debate. The motion, if supported by a majority of the Active Members present, eligible to vote and voting shall be declared carried and no further discussion or amendment shall be in order until the main motion, or amendment as the case may be, has been decided.
- 1.8.9 A motion to adjourn shall always be in order except when a member is in possession of the floor or when it has been decided by a previous motion or rule that a vote be taken at a specific time. A motion to adjourn is not debatable, but a motion to adjourn at a given time is debatable.
- 1.8.10 Consideration of amendments to the Constitution shall be during the Resolutions Committee Report.
- 1.8.11 Any question coming before the Annual Meeting for which no provision has been made in the Constitution shall be decided according to Robert's Rules of Order.

Rule 1.9 Procedures Governing Resolutions

- 1.9.1 The procedure for processing the resolutions received from the members shall be as follows:
- a. all resolutions to be considered at the Annual Meeting must be submitted to the CAO at least thirty (30) days prior to the Annual Meeting;
 - b. all resolutions received by the CAO shall be forwarded by him/her to the members of the Resolutions Committee as they are received;
 - c. copies of all resolutions shall be provided to delegates at least one (1) day prior to presentation to the delegates meeting in session;
 - d. late resolutions may properly be considered if they are received prior to the opening of the Annual Meeting and are accepted by a vote of 2/3 of the Active Members present, eligible to vote and voting;
 - e. only resolutions considered by the President as "Emergency Resolutions shall be accepted by the Resolutions Committee after the opening of the Annual Meeting;
 - f. the sponsor of any resolution that is changed or recommended non-concurrence by the Resolutions Committee shall have the privilege of stating their case from the floor;
 - g. all resolutions adopted by the Annual Meeting shall be acted upon by the Board or by the Executive Committee as soon as reasonably practicable after the conclusion of the Annual Meeting; and
 - h. all members shall be advised by the CAO of the results of each resolution adopted by the Annual Meeting.

Resolution #1

Subject: A National Fire/Rescue Youth Camp Model

Submitted by: Fire Chiefs' Association of British Columbia
on behalf of Pender Island Fire Rescue

WHEREAS:

Exceptional young people are emerging from Fire Department youth camp programs across North America; with only a few Fire Departments in Canada participating.

AND WHEREAS:

Fire Departments that have managed to navigate the complexities of camp delivery have seen that there is no consistent format to follow, nor financial opportunities to deliver a program to the broadest possible spectrum of youth.

THEREFORE BE IT RESOLVED:

That the Canadian Association of Fire Chiefs support and assist Pender Island Fire Rescue in securing existing federal funds for the development of a comprehensive Fire/Rescue Youth Camp Guide.”

AND BE IT FURTHER RESOLVED:

That the Canadian Association of Fire Chiefs support and assist the Pender Island Fire Rescue proposal to the federal government for sustainable funding and resources to ensure program delivery is available to any Fire Department in Canada.

Resolutions Committee Recommendation:	Concurrence	<u> X </u>
	Non-concurrence	_____
	Date	_____
Annual Meeting Decision:	Concurrence	<u> X </u>
	Non-concurrence	_____
	Date	_____

Motion: To accept Resolution #1
Fire Chief Stephen Gamble moved.

Deputy Fire Chief Lee Grant moved an amendment to delete the words “and assist” from paragraph four.
Fire Chief Stephen Gamble seconded the amendment.
Carried

Deputy Fire Chief Lee Grant seconded the motion to accept Resolution#1 as amended.
Carried.

Resolution #2

Subject: **Engineered Structural Floor Assemblies**

Submitted by: **Manitoba Association of Fire Chiefs**

WHEREAS:

The design and construction of new residences has changed over the last number of years to include materials which are not considered conventional wood.

AND WHEREAS:

These new materials include engineered structural floor assemblies made of laminated materials, which create a faster burn time of approximately seven minutes from the time the fire penetrates the floor assembly to the time it has failed.

AND WHEREAS:

Often by the time emergency responders arrive, the floor has failed and offensive/rescue operations cannot be initiated.

AND WHEREAS:

The Manitoba Building Code was changed to include a one-hour fire resistance rating between a dwelling and attached garage in response to a tragedy.

AND WHEREAS:

Installing fire guards with one-hour fire resistance rating to the underside of engineered structural floor assemblies will enhance occupant safety, as well as provide emergency responders with an extended time period for which to initiate an offensive response.

AND WHEREAS:

The Canadian Fire Services must be productive and not reactive, and should not have to experience a tragedy in order to have the building codes changed.

THEREFORE BE IT RESOLVED:

That there be an amendment to the National Building Code and that the National Fire Code be changed to make it mandatory that a fireguard with a one-hour fire resistance rating be installed to the underside of engineered structural floor assemblies.

Resolutions Committee Recommendation:	Concurrence	_____X_____
	Non-concurrence	_____
	Date	September 23, 2009

Annual Meeting Decision:	Concurrence	_____X_____
	Non-concurrence	_____
	Date	September 23, 2009

Motion: To accept Resolution #2
Fire Chief Andy Thiessen moved.

Fire Chief Tim Beckett moved that an amendment be made to the Therefore be it Resolved be changed to eliminate the words "one-hour" and to add that CAFC position the Code Council to amend the code.

Deputy Fire Chief Lee Grant seconded the amendment.

Carried.

Fire Chief Clive Sparks seconded the motion to accept Resolution#2 as amended.

Carried.

Resolution #3

Subject: Security Systems: Monitored Smoke Alarms
Submitted by: Fire Chiefs' Association of British Columbia

NOTE: This resolution was introduced at the 2008 Annual General Meeting. It was agreed that it should be referred to the Resolutions Committee for report back to the 2009 Annual General Meeting.

WHEREAS:

A smoke alarm is a combined smoke detector and audible alarm device designed to sound an alarm, within the room or suite in which it is located upon the detection of smoke within that room or suite.

AND WHEREAS:

Some security alarm companies have been using smoke alarms as an alarm initiating device to call out the local Fire Department.

AND WHEREAS:

Heat detectors are designed to send a signal to a control unit which, in turn, may initiate a Fire Department response.

THEREFORE BE IT RESOLVED:

That the members of CAFC contact their Provincial/Territorial Office of the Fire Marshal/Fire Commissioner and the Provincial Ministry responsible for their Building Standards/Building Code to request they prohibit the use of smoke alarms connected to security alarm systems to be used as alarm initiating devices to automatically call out Fire Departments in the Province or Territory.

AND BE IT FURTHER RESOLVED:

That CAFC write to the Canadian Alarm and Security Association as well as to the False Alarm Reduction Association to convey to their members to stop the use of smoke alarms connected to security alarm systems to be used as alarm initiating devices to automatically call out Fire Departments.

Resolutions Committee Recommendation:	Concurrence	<u> X </u>
	Non-concurrence	_____
	Date	September 23, 2009

Annual Meeting Decision:	Concurrence	_____
	Non-concurrence	<u> X </u>
	Date	September 23, 2009

Motion to accept Resolution #3.
Fire Chief Stephen Gamble moved.

Fire Chief Tim Beckett opposes the motion.

Fire Chief Bruce Burrell moved that the Therefore Be It Resolved be changed to: That CAFC contact the CCFM/FC to establish a joint working group to explore the issues and solutions surrounding the use of smoke alarms connected to security systems being used as alarm devices.

Fire Chief Tim Beckett seconded the amendment.
Carried.

Fire Chief Jeff Lambert seconded the motion to accept Resolution#3 as amended.
Carried.

Resolution #4

Subject: CAFC Participation with FAMA/FEMSA Canadian Fire Services Government Affairs Committee
Submitted by: Ontario Association of Fire Chiefs

NOTE: This resolution was introduced at the 2008 Annual General Meeting. It was agreed that it should be referred to the Executive Committee for report back to the 2009 Annual General Meeting.

WHEREAS:

Financial support for the Fire Services (2.1 Statement of Policy, 2007-2008) continues to be a priority for CAFC, recommending that the Government of Canada should be responsible for ensuring that all rural and remote Canadian communities are able to provide basic fire protection services to the nation's communities across Canada.

AND WHEREAS:

It is said that many Fire Departments across Canada are not able to adequately finance their funding needs for equipment, training and staff.

AND WHEREAS:

FAMA and FEMSA have developed a "Canadian Fire Service- Governmental Affairs Committee" (CFS-gac) to assist the Fire Service in moving its agenda forward to various political levels.

AND WHEREAS:

FAMA and FEMSA have both financial and administrative resources available to assist this group such as the Firefighting in Canada Survey of Canadian Fire Services.

AND WHEREAS:

The CFS-gac has proven to be successful in assisting the Ontario Association of Fire Chiefs in moving forward its political agenda and have provided similar assistance to Fire Service organizations in the United States.

THEREFORE BE IT RESOLVED:

That the Chair of the CAFC Government Relations Committee work with the FAMA/FEMSA CFS-gac to provide a consistent message for national issues pertaining to the Canadian fire service and ensure that CAFC continues to be the national voice for Canadian fire service issues.

Resolution #4 (cont.)

Resolutions Committee Recommendation:	Concurrence	<u> X </u>
	Non-concurrence	<u> </u>
	Date	September 23, 2009

Annual Meeting Decision:	Concurrence	<u> X </u>
	Non-concurrence	<u> </u>
	Date	September 23, 2009

Motion to accept Resolution#4
Fire Chief Tim Beckett moved.

Fire Marshal Pat Burke moved a friendly amendment that it Be Further Resolved that the CAFC Government Relations Committee partner with industry to provide a consistent message on national issues pertaining to the Canadian Fire Service and to ensure that CAFC continues to be the National Voice for the Canadian Fire Services.

Fire Chief Kevin Foster seconded that Resolution#4 be accepted as amended.
Carried.

Resolution #5

Subject: Affiliate Company Officer Membership

Submitted by: Fire Chief Ken Kelly, Chair, CAFC Membership Committee

WHEREAS:

It is essential that all Fire Departments in Canada be concerned about the development of the Chief Fire Officers of the future.

AND WHEREAS:

While CAFC offers many tools that could assist Company Officers in their development to Chief Fire Officer status, the CAFC Constitution precludes their becoming members in many instances.

AND WHEREAS:

Article 1.7 of CAFC's Constitution is entitled "Membership" and reads, in part, as follows:

1.7.1 Membership in the Association shall consist of:

- a. Active Members;
- b. Associate Members;
- c. Life Members;
- d. Honourary Members;
- e. Retired Members; and
- f. Corporate Members

THEREFORE BE IT RESOLVED:

That Section 1.7.1 of the Constitution be amended by the addition of a new item "g" to read "Affiliate Company Officer Members."

AND BE IT FURTHER RESOLVED

That Article 1.7 of the Constitution be amended by the addition of a new sub-section 1.7.8 to read "Affiliate Company Officers shall have all the rights and privileges of Active Members, except the right to vote and the right to be elected to any elected office."

AND BE IT FURTHER RESOLVED

That current sub-section 1.7.8 be renumbered as sub-section 1.7.9

Resolution #5 (cont.)

**Resolutions Committee
Recommendation:**

Concurrence
Non-concurrence
Date

___X___

September 23, 2009

**Annual Meeting
Decision:**

Concurrence
Non-concurrence
Date

___X___

September 23, 2009

Motion: To accept Resolution #5
Deputy Fire Chief Lee Grant moved.
Fire Chief Tim Beckett seconded.
Carried.

Resolution #6

Subject: Affiliate Company Officer Membership Dues

Submitted by: Fire Chief Ken Kelly, Chair, CAFC Membership Committee

WHEREAS:

Article 1.9 of the Constitution is entitled “Fees for Membership.” Section 1.9.1 reads as follows:

“The annual membership fee for all members shall be decided by resolution adopted by a majority of members entitled to vote at an Annual Meeting. Membership fees become due upon billing.”

AND WHEREAS:

If Resolution #5 is adopted by the membership, it will be necessary to establish a membership fee for Affiliated Company Officer Members.

THEREFORE BE IT RESOLVED:

That the 2010 membership fee for Affiliated Company Officers will be \$130.

Resolutions Committee Recommendation:	Concurrence	<u> X </u>
	Non-concurrence	<u> </u>
	Date	September 23, 2009
Annual Meeting Decision:	Concurrence	<u> X </u>
	Non-concurrence	<u> </u>
	Date	September 23, 2009

Motion: to accept Resolution# 6
Deputy Fire Chief Lee Grant moved.
Fire Chief Clive Sparks seconded.
Carried.

Resolution #7

Subject: Status of Government Relations Committee

Submitted by: CAFC Board of Directors

WHEREAS:

CAFC's Government Relations Committee is an important and ongoing component of the Association.

AND WHEREAS:

Section 1.22.1 of Article 1.22 entitled "Committees" reads, in part, as follows:
"Immediately after the close of the Annual Meeting, the President shall appoint standing committees and such other committees as the President deems necessary. One member of each committee shall be appointed its Chairman."

There follows the list of the Standing Committees, but the Government Relations Committee does not appear on that list.

AND WHEREAS:

Section 1.22.2 describes the composition of each Standing Committee. Again, there is no reference to the Government Relations Committee.

THEREFORE BE IT RESOLVED:

That Section 1.22.1 be amended through the addition of the following:

" i. Government Relations."

AND BE IT FURTHER RESOLVED:

That Section 1.22.2 be amended through the addition of the following:

" i. Government Relations – As appointed by the President."

Resolutions Committee	Concurrence	___X___
Recommendation:	Non-concurrence	_____
	Date	September 23, 2009

Annual Meeting	Concurrence	___X___
Decision:	Non-concurrence	_____
	Date	September 23, 2009

Motion: to accept Resolution# 7
Fire Chief Harold Tulk moved.
Fire Chief Brian Bentley seconded.
Carried.

Resolution #8

Subject: Approval of Contracts
Submitted by: Executive Committee, CAFC

WHEREAS:

Article 1.17.1 (a) of CAFC By-law Number One provides that the Board of Directors is responsible for the direct management of the Association.

AND WHEREAS:

Article 1.12.1 of By-Law Number One provides that the Executive Committee shall be responsible for the day-to-day management of the Association when the Board of Directors is not in session.

THEREFORE BE IT RESOLVED:

That all contracts, acts and proceedings of the Board of Directors and Executive Committee made, done or taken since the Annual General Meeting held in Whitehorse, Yukon in September 2008 be approved, sanctioned, ratified and confirmed.

Resolutions Committee Recommendation:	Concurrence	<u> X </u>
	Non-concurrence	<u> </u>
	Date	September 23, 2009

Annual Meeting Decision:	Concurrence	<u> X </u>
	Non-concurrence	<u> </u>
	Date	September 23, 2009

Motion: to accept Resolution# 8
Deputy Fire Chief Lee Grant moved.
Fire Chief Rheaume Chaput seconded.
Carried.

Resolution #9

Subject: Ratification of Directors
Submitted by: Executive Committee, CAFC

WHEREAS:

Article 1.11.4 of By-law Number One provides that the Directors “shall be ratified by resolution of the members at an Annual Meeting.”

AND WHEREAS:

Article 1.11.4 of By-law Number One also provides that “the term of office for Directors shall be a period of one year.”

AND WHEREAS:

Articles 1.11.1 and 1.11.2 of By-law Number One describe the make-up of the Board of Directors and their method of appointment.

THEREFORE BE IT RESOLVED:

That the Directors for the year 2009-2010 are hereby ratified by the members assembled at the Annual Meeting in Winnipeg, Manitoba, September 2009.

Resolutions Committee Recommendation:	Concurrence	X
	Non-concurrence	
	Date	September 23, 2009
Annual Meeting Decision	Concurrence	X
	Non-concurrence	
	Date	September 23, 2009

Motion: to accept Resolution#9
Fire Chief Tim Beckett moved.
Fire Chief Clive Sparks seconded.
Carried.

Resolution #10

Subject: CAFC-CCFM/FC Partnership: Fire Prevention Canada

Submitted by: CAFC Board of Directors

WHEREAS:

An over-riding principle of fire safety is effective fire prevention;

AND WHEREAS:

CAFC has an interest in a nationally coordinated approach to fire prevention activities;

AND WHEREAS:

Fire Prevention Canada is regarded as an appropriate vehicle to provide a nationally-coordinated approach to fire prevention;

THEREFORE BE IT RESOLVED:

That CAFC and the Canadian Council of Fire Marshal and Fire Commissioners form a partnership to re-constitute Fire Prevention Canada.

Resolutions Committee Recommendation:	Concurrence	_____X_____
	Non-concurrence	_____
	Date	September 23, 2009
Annual Meeting Decision:	Concurrence	_____X_____
	Non-concurrence	_____
	Date	September 23, 2009

Motion: to accept Resolution#10
Fire Chief David Guilbault moved.

Fire Marshal Pat Burke seconded and suggested a friendly amendment be made in the Therefore Be it Resolved paragraph. That the words “as a joint venture” be added at the end of the paragraph.

Carried.